

# AGENDA

**Meeting:** Trowbridge Area Board  
**Place:** [Access the online meeting here](#)  
**Date:** Thursday 1 October 2020  
**Time:** 7.00 pm

---

Including the Parishes of: Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

---

**The Area Board welcomes and invites contributions from members of the public. Anyone who may wish to participate in the meeting should email the officer listed below to be provided a participant link. Anyone may simply observe the meeting using the link above.**

---

Please direct any enquiries on this Agenda to Kieran Elliott, direct line 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## Wiltshire Councillors

Cllr Andrew Bryant, Drynham  
Cllr Ernie Clark, Hilperton (Chairman)  
Cllr Peter Fuller, Park  
Cllr David Halik, Grove  
Cllr Edward Kirk, Adcroft  
Cllr Steve Oldrieve, Paxcroft  
Cllr Stewart Palmen, Central  
Cllr Horace Prickett, Southwick (Vice-Chairman)  
Cllr Jo Trigg, Lambrok

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found. [here](#).

	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Apologies</b></p> <p>To receive any apologies for absence.</p>	7.00pm
2	<p><b>Minutes</b> (<i>Pages 7 - 44</i>)</p> <p>To approve the minutes of the meeting held on 5 March 2020 and 16 June 2020.</p>	
3	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
4	<p><b>Chairman's Announcements</b> (<i>Pages 45 - 52</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> <li>a) Covid-19</li> <li>b) Connect 5</li> <li>c) Cycle lanes</li> </ul>	7.05pm
5	<p><b>Partner Updates</b> (<i>Pages 53 - 58</i>)</p> <p>To note receive any written reports or updates from the following:</p> <ul style="list-style-type: none"> <li>a) Wiltshire Police</li> <li>b) Dorset and Wiltshire Fire and Rescue Service</li> <li>c) Town and Parish Councils</li> <li>d) Local Youth Network</li> <li>e) Trowbridge Wellbeing Centre Development Group</li> <li>f) Safer and Supportive Communities Group</li> <li>g) Health and Wellbeing Group</li> </ul>	7.10pm
6	<p><b>Area Board Boundary Review</b> (<i>Pages 59 - 60</i>)</p> <p>To receive an update on the consultation for Area Board Boundaries to apply from May 2021.</p>	7.25pm
7	<p><b>Office of the Police and Crime Commissioner</b></p> <p>To receive an update from the Deputy Police and Crime Commissioner.</p>	7.30pm
8	<p><b>Future High Street Fund Update</b> (<i>Pages 61 - 64</i>)</p> <p>To receive an update from the interim Head of Economic Development.</p>	7.45pm

9 **Local Business Recovery**

8.00pm

To receive an update on local business recovery including from Kez Garner, Chair of the Trowbridge Chamber.

10 **Funding**

8.15pm

10a **Community Area Grants** (Pages 65 - 82)

<b>Applicant:</b> Trowbridge Museum <b>Project Title:</b> The Trowbridge Museum Library and Research Facility  <a href="#">View full application</a>	£4537.50
<b>Applicant:</b> Wiltshire Music Centre <b>Project Title:</b> Celebrating Age Wiltshire Phase 2  <a href="#">View full application</a>	£1500.00
<b>Applicant:</b> Fairfield Farm College <b>Project Title:</b> Hope Nature Centre Adventure Playground  <a href="#">View full application</a>	£5000.00

10b **Community Youth Grants** (Pages 83 - 84)

<b>Applicant:</b> The Photo Club <b>Project Title:</b> Young Photographers Competition	£2500.00
---	----------

10c **Community Area Transport Group** (Pages 85 - 94)

16-20-6 Pedestrian crossing request - Wiltshire Drive, Trowbridge	CATG agreed to fund a pedestrian survey with £600 allocated funding.
16-20-2 Pedestrian Crossing – Bradley Road Nr Aldi, Trowbridge	CATG agreed to fund a pedestrian survey with £600 allocated funding.
16-20-3 Pedestrian crossing – Bradley Road nr Spitfire Retail Park.	CATG agreed to fund a pedestrian survey with £600 allocated funding.

11 **Urgent items**

8.55pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

This page is intentionally left blank

### Trowbridge Area Board

---

#### MINUTES OF THE TROWBRIDGE AREA BOARD MEETING HELD ON 16 JUNE 2020 AT ONLINE MEETING.

##### **Present:**

Cllr Andrew Bryant, Cllr Ernie Clark (Chairman), Cllr Peter Fuller, Cllr David Halik, Cllr Edward Kirk, Cllr Steve Oldrieve, Cllr Stewart Palmen, Cllr Horace Prickett (Vice-Chairman) and Cllr Jo Trigg

---

##### 30 **Election of Chairman**

Nominations were requested for a Chairman for the forthcoming year. Nominations were received for Councillors Ernie Clark and Jo Trigg. Following a vote, it was,

##### **Resolved:**

**To elect Councillor Ernie Clark as Chairman for the forthcoming year.**

##### 31 **Election of Vice-Chairman**

Nominations were requested for a Vice-Chairman for the forthcoming year. Nominations were received for Councillors Andrew Bryant and Horace Prickett. Following a vote, it was,

##### **Resolved:**

**To elect Councillor Horace Prickett as Vice-Chairman for the forthcoming year.**

##### 32 **Apologies**

There were no apologies.

##### 33 **Declarations of Interest**

There were no declarations.

34 **Appointment to Outside Bodies and Working Groups**

The Board discussed appointments to outside bodies and working groups and it was:

**Resolved:**

**To appoint Councillor representatives to outside bodies as set out at Appendix A, to reconstitute and appoint to working groups as set out in Appendix B, and note the terms of reference of the working groups as set out in Appendix C, subject to the following changes:**

**CATG- Wiltshire Police – Helen Daveridge  
Trowbridge Health and Wellbeing Centre Working Group – Hilperton Parish Council – to open up to any parish council, and to be nominated by the parish councils  
Trowbridge Health and Wellbeing Centre Working Group – Chamber of Commerce – Kez Gardiner**

**Lyn Management Group – Trowbridge Town Hall – David Lockwood  
Lyn Management Group – Go Fish – Nicola Davis  
Health and Wellbeing Group – Cllr Jo Trigg**

35 **Urgent items**

Through the Chair there was discussion of the reopening of the high street, including communication of measures being taken by Wiltshire Council. Possible pedestrianisation schemes for Silver Street and Market Street were raised, along with area with narrow pavements. Beyond the town centre there was also discussion of opening of cycleways.

It was agreed the Chairman of the Community Area Transport Group, Cllr Horace Prickett, would seek further information on behalf of the Board.

(Duration of meeting: 1.30 - 1.55 pm)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line , e-mail [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications, direct line (01225) 713114/713115



# MINUTES

**Meeting:** Trowbridge Area Board

**Place:** Council Chamber - County Hall, Bythesea Road, Trowbridge,  
BA14 8JN

**Date:** 5 March 2020

**Start Time:** 7.00 pm

**Finish Time:** 9.15 pm

Please direct any enquiries on these minutes to:

Kieran Elliott, Tel: 01225 718504 or (e-mail) [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

## In Attendance:

### **Wiltshire Councillors**

Cllr Andrew Bryant, Cllr Ernie Clark, Cllr Peter Fuller, Cllr David Halik, Cllr Edward Kirk (Chairman), Cllr Stewart Palmen, Cllr Horace Prickett (Vice-Chairman) and Cllr Jo Trigg

**Total in attendance: 27**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
12	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Steve Oldrieve, Inspector Andy Fee, Phil Peale from the Dorset and Wiltshire Fire and Rescue Service, Liam Cripps, Community Engagement Manager, and Mr Colin Kay regarding the Trowbridge Wellbeing Centre Development Group.</p>
13	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 9 January 2020 were presented for consideration, and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign the minutes as a true and correct record.</b></p>

14	<p><u>Declarations of Interest</u></p> <p>Councillors Peter Fuller, David Halik, Stewart Palmen, Andrew Bryant and Edward Kirk declared a non-pecuniary interest in relation to grant application 3478 - Longfield Muga Enhancement - by virtue of being members of Trowbridge Town Council. Councillors Fuller, Palmen, Bryant and Kirk confirmed they would consider and vote on the item. Councillor Halik confirmed he would abstain from the vote on the item.</p> <p>During the meeting Councillor Ernie Clark declared a non-pecuniary interest in relation to grant application 3579 – Community Area Speed Indicator Device – by virtue of membership of Hilperton Parish Council. He confirmed he would consider and vote on the item.</p>
15	<p><u>Chairman's Announcements</u></p> <p>The announcement on the ongoing Community Governance Review was received. It was noted a public meeting would be held on 6 May 2020 at County Hall, Trowbridge, at 1900, on the draft recommendations of the Electoral Review Committee.</p> <p>All present were reminded that at 1800 on 12 March 2020 a community event of the area board would be hosted by The John of Gaunt School in Wingfield Road, Trowbridge. Students and parents would be in attendance to ask questions of elected members, and partners would also attend to speak. The Chairman encouraged members and public present to attend the event if they could.</p>
16	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li data-bbox="363 1391 863 1462">i. <b>Wiltshire Police</b> The written update was noted.</li> <li data-bbox="363 1503 1481 1753">ii. <b>Dorset and Wiltshire Fire and Rescue Service</b> The written update was noted. A verbal update was received noting the campaign for on-call recruitment of volunteers, and to direct anyone who was interested to the fire service. It was also stated in relation to a recent fire that specialist alarms were available for those who were hard of hearing. There was also discussion of the flood gates and warning light at Staverton, smoke alarm calls in social housing and blocked drains.</li> <li data-bbox="363 1794 1465 1939">iii. <b>Town and Parish Councils</b> The Board received a statement from the new President of the Chamber of Commerce, Tracy Parker, and her plans to lead on business cooperation and engagement in local issues.</li> </ul> <p>An update in relation to Hilperton Parish Council noted the lack of</p>

	<p>increase in parish precept, and discussions with Barrett on development within the Hilperton Gap. It was noted that the approved Wiltshire Housing Sites Allocation Plan had increased the level of housing allocated south of Elizabeth Way.</p> <p>An update in relation to North Bradley drew attention to the referendum on 19 March 2020 of their Neighbourhood Plan and continued concern relating to the Community Governance Review. The parish also supported the grant on the agenda for a speed indicator device by Trowbridge Town Council, as this would be utilised by the parishes around Trowbridge on a pro rata basis.</p> <p>An update in relation to Trowbridge Town Council detailed changes in the council's green energy supplies, parking on days the Weavers Market was running and the setting up of a speedwatch group for Cock Hill.</p> <p><b>iv. Trowbridge Wellbeing Centre Development Group</b> The written update was noted, and that the Chair had further met with the Economic Development team ahead of the meeting.</p>
17	<p><u>Economic Development Update (Including East Wing)</u></p> <p>A presentation was received as attached to these minutes by Rory Bowen, Interim Head of Economic Development, Wiltshire Council. An update was also provided on a review of leisure provision, with officers evaluating the most appropriate solution to enable the swimming pool at Clarendon to reopen in the late summer and looking at longer term leisure options suitable for the town including town centre sites such as East Wing.</p> <p>In relation to the Future High Streets Fund bid details were provided on development of the business case by the consultants, Inner Circle, and assessment of the existing Masterplan for the town centre. There would be public engagement in May with submission of a full business case by the end of June 2020 with announcement by government of funding expected in the Autumn 2020.</p> <p>Details were sought by those present including why the business case was seeking between £10-15m not the maximum £25m, and it was explained only the most exceptional of cases would be expected to be able to apply for such an amount, and the draft business plan was looking to be optimistic and achievable. Details were also sought on the funds set aside for consultants, and it was explained £0.150m had been provided by the government for that purpose, with approximately £0.090m spent on Inner Circle and some other aspects of work. Members were provided assurance that the local member for Trowbridge Central would be kept informed of progress in addition to updates to the area board.</p> <p>The Area Board thanked Mr Bowen for his presentation.</p>

## Funding

### Longfield Muga Enhancement

A presentation was received in relation to the Longfield Muga Enhancement application from officers of Trowbridge Town Council, the applicants, as attached to the minutes. The Chairman also reminded Members of previous consideration of the item at previous meetings, and to consider any advice they had received regarding the item. It was stated that the criteria for grants set out that 'up to £5000 of capital funding (more in exceptional cases)' was available for local community projects. It was stated that there was no further guidance as to what constituted an exceptional case, and therefore it was for Members to determine if they supported the application and deemed it exceptional or not so as to award the £20,000.00 requested.

During debate, a motion was moved to approve the award of £20,000 to Trowbridge Sports Forum (Trowbridge Town Council) for the Longfield Muga Enhancement by Councillor Peter Fuller, seconded by Councillor Andrew Bryant. It was argued that the Longfield area was one of significant deprivation, with a funding gap at the local school, that other Mugas in the town had been able to receive funds for much needed enhancement through Sports England, and that the local community would continue to suffer problems, and therefore to award the grant amount requested was appropriate in the circumstances.

Comments opposed to the application included supporting the intention behind it but questioning why the Town Council could not provide the funds from its own precept rather than the area board and its high value award to a parish council. The dual hatted nature of several members was noted.

An amendment was moved by Councillor Ernie Clark, seconded by Councillor Edward Kirk, to award a maximum of £5000.00 as a one-off contribution to the wider project.

After debate, and upon request of the requisite number of Members, there was a recorded vote as follows:

<u>For the amendment (1)</u>	<u>Against the amendment (4)</u>	<u>Abstentions (3)</u>
Cllr Ernie Clark	Cllr Andrew Bryant	Cllr David Halik
	Cllr Peter Fuller	Cllr Edward Kirk
	Cllr Stewart Palmen	Cllr Horace Prickett
	Cllr Jo Trigg	

The amendment was therefore lost and debate resumed on the original motion.

At the conclusion of debate, and upon request of the requisite number of Members, there was a recorded vote as follows:

<u>For the motion (4)</u>	<u>Against the motion (1)</u>	<u>Abstentions (3)</u>
Cllr Andrew Bryant	Cllr Ernie Clark	Cllr David Halik

Cllr Peter Fuller  
Cllr Stewart Palmen  
Cllr Jo Trigg

Cllr Edward Kirk  
Cllr Horace Prickett

It was therefore,

**Resolved:**

**That the Area Board award the sum of £20,000.00 to Trowbridge Sports Forum (Trowbridge Town Council)**

**Reason:**

**The application met the Community Area Grant Criteria.**

*It was also noted that should all grants at the meeting be awarded there was a shortfall of £1896.04 from the 2019/20 budget allocation to the area board, and the Longfield Muga Grant should therefore receive the final £1896.04 in the next financial year.*

**Trowbridge Town Council**

The sum of £4883.97 was requested for a Community Area Speed Indicator Device. It was stated in debate that other parishes supported the application from the town council. Local residents from Cock Hill also spoke regarding the application. On the motion of Cllr Stewart Palmen, seconded by Cllr Andrew Bryant, it was,

**Resolved:**

**The Area Board awarded the sum of £4883.97. to Trowbridge Town Council.**

**Reason:**

**The application met the Community Area Grant Criteria.**

**Town Hall Arts**

The sum of £972.00 was requested for an electrical services upgrade at the town hall. Details were sought in debate on previous upgrades provided for by grants. On the motion of Cllr David Halik, seconded by Cllr Stewart Palmen, it was,

**Resolved:**

**The Area Board awarded the sum of £972.00 to Town Hall Arts**

**Reason:**

**The application met the Community Area Grant Criteria.**

**The Breathe Project CIC**

The sum of £2400.00 was requested for the Owlets and Owls Intergenerational Group. Details were sought on how the group would recruit volunteers, and the funding gap which would filling if a lottery grant was not awarded. On the motion of Cllr Stewart Palmen, seconded by Cllr Jo Trigg, it was,

	<p><b><u>Resolved:</u></b>  <b>The Area Board awarded the sum of £2400.00 to The Breathe Project CIC.</b></p> <p><b><u>Reason:</u></b>  <b>The application met the Community Area Grant Criteria.</b></p>
19	<p><u>Community Area Transport Group</u></p> <p>The notes from the latest Community Area Transport Group meeting were noted, and on the motion of Councillor Stewart Palmen, seconded by Councillor David Halik, it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To award the following amounts:</b></p> <p><b>16-19-13 Newtown Pedestrian Crossing and Wesley Road Junction – 20mph assessment - £1666.67 subject to contribution of £833.33 from Trowbridge Town Council.</b></p> <p><b>Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley - £5000.00</b></p>
20	<p><u>Urgent items</u></p> <p>With permission of the Chairman public statements were received regarding ongoing street lighting problems around Cock Hill, and the need for long term enforcement of residents’ parking schemes at Yerbury Street, which it was stated had repeatedly been ignored and not subject to proper enforcement action.</p> <p>It was stated a response had been received from the relevant Cabinet Members, but local members would look further into these matters and if appropriate consider the matters further at CATG. It was also advised in relation to Yerbury Street for there to be photographic evidence taken of signage put up to communicate in future.</p>

# Welcome and Introductions

**Councillor Edward Kirk, Chairman**



# Agenda

- 1) Apologies
- 2) Minutes
- 3) Declarations of Interest
- 4) Chairman's Announcements
  - a) Community Governance Review
- 5) Partner Updates
  - a) Wiltshire Police
  - b) Dorset and Wiltshire Fire and Rescue Service
  - c) Town and Parish Councils
  - d) Local Youth Network
  - e) Trowbridge Wellbeing Centre Development Group



# Trowbridge Area Board – update

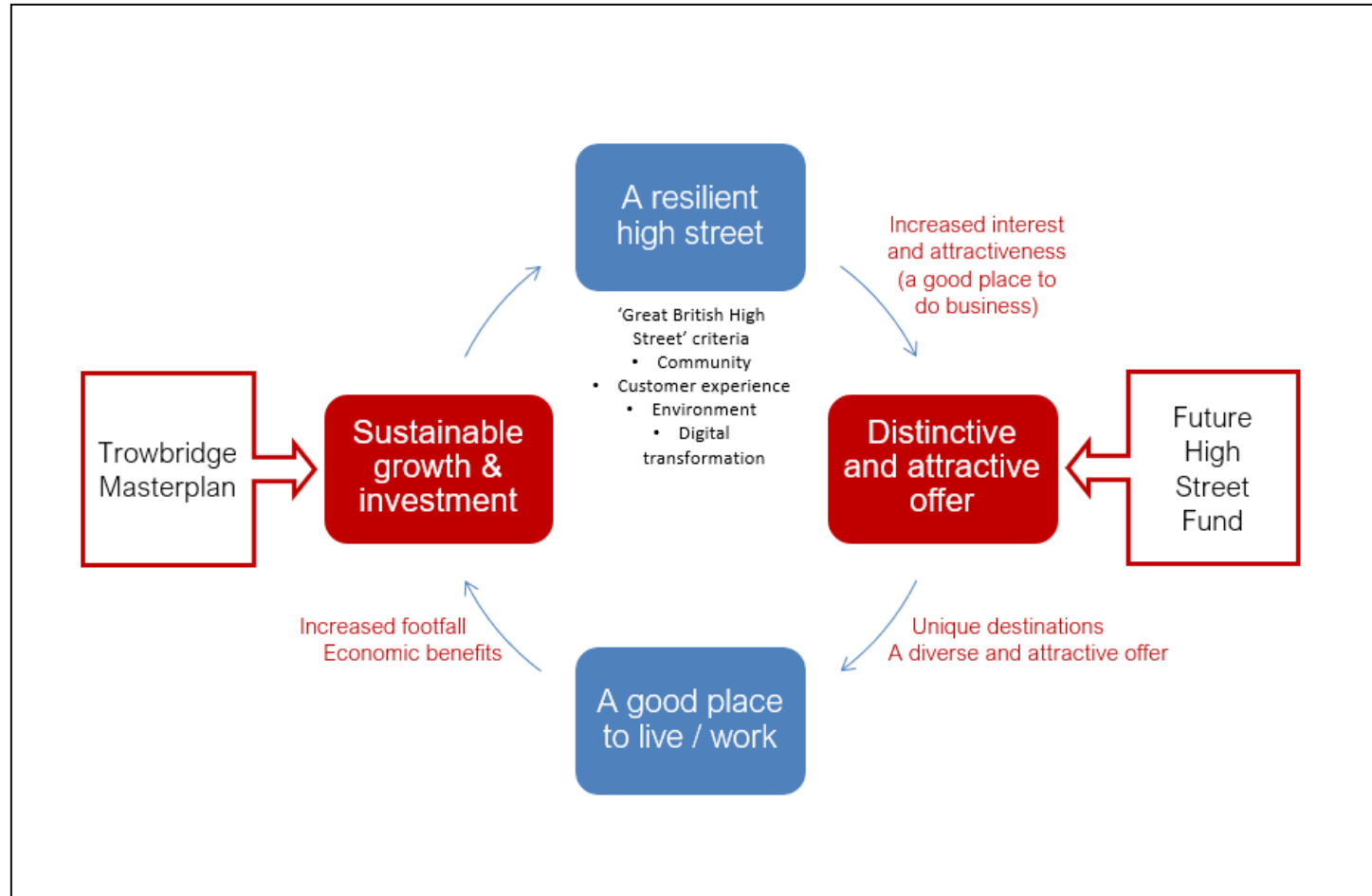
Masterplan and Future High Streets Fund



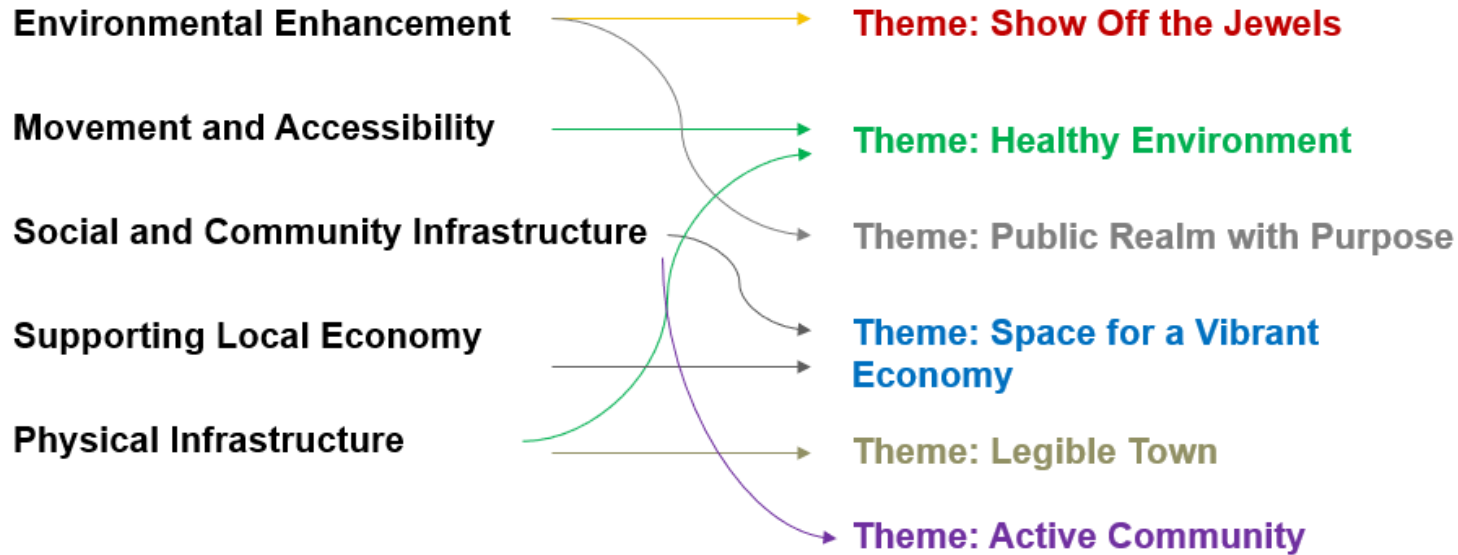
Ministry of Housing,  
Communities &  
Local Government



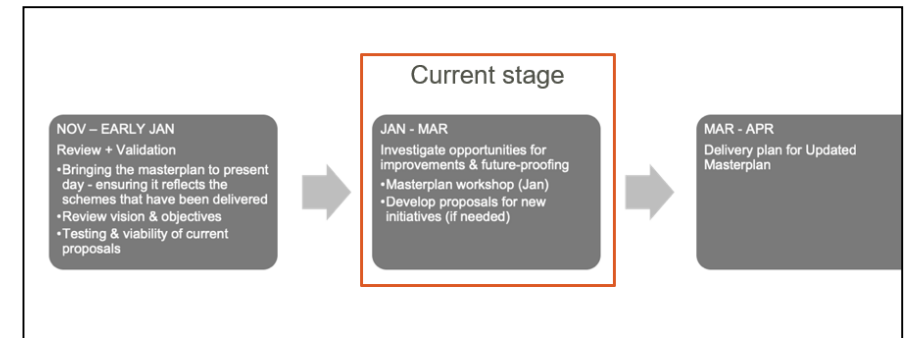
# Business case development – January - June



# Masterplan themes and delivery



Focus on how the projects and improvements identified in the masterplan could and should be delivered, including where it is appropriate for the Council to intervene to accelerate delivery, and where the market is likely to bring projects forward.



# Future High Streets Fund - Trowbridge

## Investment themes:

- Investment in physical infrastructure
- Acquisition and assembly of land including to support new housing, workspaces and public realm
- Improvements to transport access, traffic flow and circulation in the area
- Supporting change of use including (where appropriate) housing delivery and densification
- Supporting adaptation of the high street in response to changing technology

## Gateway Criteria:

- Demonstrates market failure
- Delivers investment
- Meet the spending timetable
- Demonstrates co-funding for the scheme

## Full bid:

- Value for Money **50%**
- Strategic fit of the proposal **20%**
- Deliverability **30%**



## Healthy environment / Public realm with purpose



Proposed two way system in Trowbridge Town Centre

### DRIVER

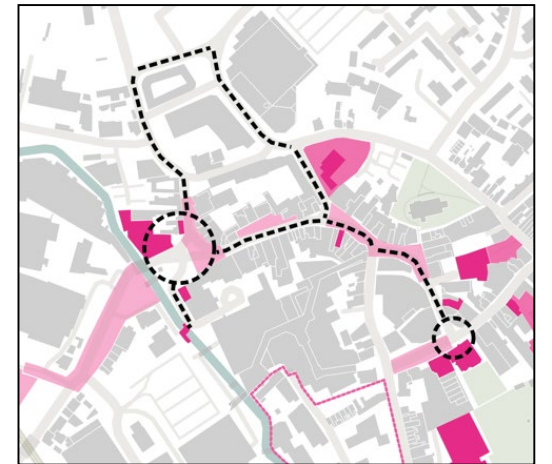
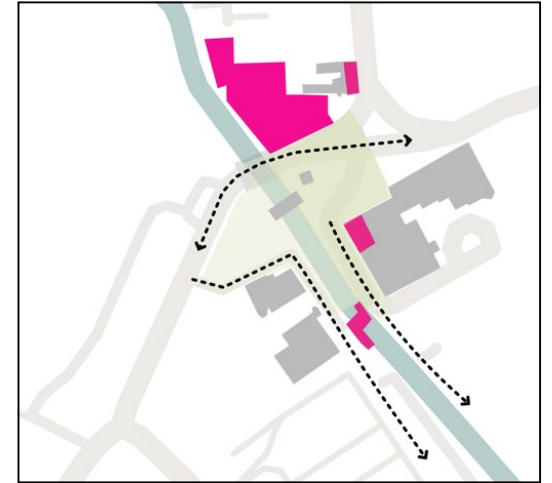
Movement and access into the town centre core is currently dominated by cars, focusing footfall to specific shopping destinations.

### CORE FOCUS:

- Phase 1: A new, two-way traffic on Hill Street, Upper Broad Street and Conigre to improve movement
- Phase 2: A package of transport and accessibility improvements in Manvers Street, Fore Street and Wicker Hill
- Phase 3: A package of wayfinding and digital tools to enhance footfall within the town centre

### OUTCOMES:

Safe and convenient pedestrian access for all



### 'Showing off the jewels'



**DRIVER:**

Poor utilisation of the historic and unique assets

**CORE FOCUS:**

Investing in the historic Trowbridge Town Hall and nearby empty units.

Potentially: Grade II Teasel drying house

**OUTCOME(S):**

- 1. To support the development of a so venue and arts centre giving the town centre arts-and-culture-led and creating a destination which will support the historic retail centre.
- 2. To enhance the economy offer

### Potential interventions: Town Hall



Grade 2 listed Town Hall. Currently operated by Trowbridge Arts Centre. Building in poor condition.

Building restoration and works to support Trowbridge Arts Centre to run full cultural programme.



### Space for a vibrant economy



#### DRIVER

There are a significant number of long-term vacant properties within the retail core, including buildings of significant heritage and larger retail units totalling over 250,000 sq. ft.

#### CORE FOCUS:

Identifying units for site assembly / acquisition,

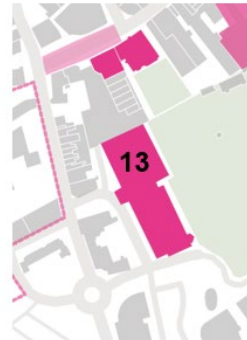
### Potential interventions: Market Hall



Vacant grade 2 listed market hall. Restore building for market type retail uses and events.



### Potential interventions: Castle Place



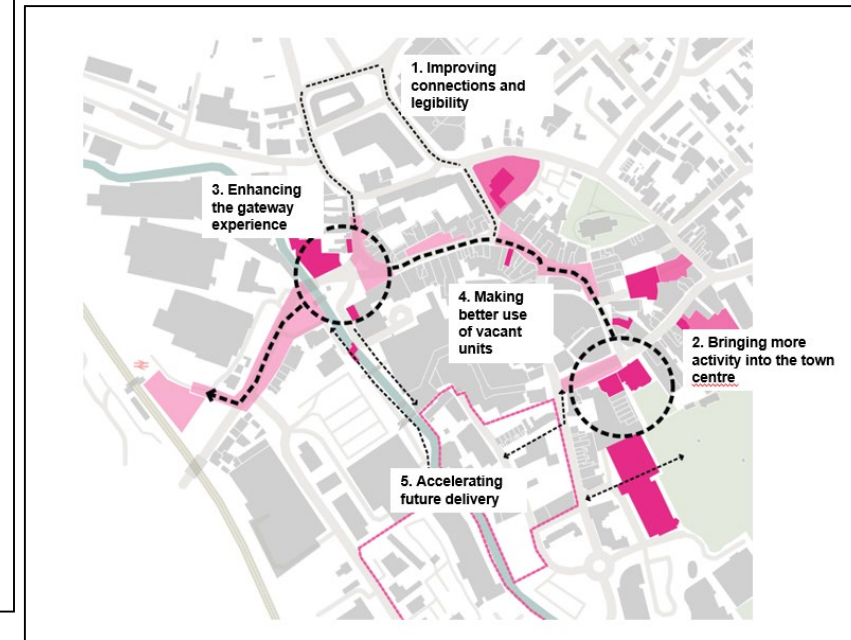
Market hall and council owned multi-storey car park fronting the park. Mixed use town centre development with park frontage and improved connections to Castle Street from the park.





## Options to be tested in Draft Business Case

	<b>Project 1</b>	<b>Project 2</b>	<b>Project 3</b>	<b>Project 4</b>	<b>Project 5</b>
	Improving connections & legibility	Bringing more activity into the town centre	Enhancing the gateway experience	Making better use of vacant units	Accelerating future development
<b>DO MINIMUM</b> (£0)	Implement updated action plan, including proactive engagement with developers and land owners to achieve benefits (Risk: dependent on market)				
<b>OPTION 1</b> (£5-10m)	Introduce two-way system, pedestrianisation & environmental improvements	Partial refurbishment of town hall	No further intervention	No further intervention	No further intervention
<b>OPTION 2</b> (£10-15m)	As option 1	Option 1 + old market hall	Acquire key assets and, change of use, refurbishment works	No further intervention	No further intervention
<b>OPTION 3</b> (£15-25m)	As option 1	Option 2 + extension of town hall	As option 2	Support change of use and light touch refurbishment of vacant units on high street	Land assembly to enable future development



# Key dates

- **15 March** - Draft Business Case submission  
Formal feedback from MHCLG in May
- **9 May** - Engagement at Weavers Market.
- **Mid May** - Stakeholder workshop
- **30 June** - Full Business Case submission
- **Autumn 2020** - Funding announcements

# Questions

Rory Bowen

[Rory.bowen@Wiltshire.gov.uk](mailto:Rory.bowen@Wiltshire.gov.uk)

01225 713433

Sandra Perez

[sperez@innercircleconsulting.co.uk](mailto:sperez@innercircleconsulting.co.uk)

# Funding





# Longfield Hard Courts Trowbridge

# History

- ▶ In 2001 Trowbridge Town Council became the lessee of Wiltshire Council's hard court, adjacent to Longmeadow School.
- ▶ The site is only to be used for sports & activities in accordance with the lease.
- ▶ At the time Trowbridge Town Council leased the hard court, no funding was provided by Wiltshire Council to enhance or maintain the facility.

# Vision

- ▶ We wish to invest in our four multi-sports courts to provide sport and physical activity opportunities for residents in the heart of their community.
  - ▶ Longfield
  - ▶ Seymour
  - ▶ Grove
  - ▶ Studley Green
- ▶ Longfield is currently in need of refurbishment, as are the others, funding has been received for the other three.



**Concept;**  
New Fencing  
Secure Entrance  
New Goals, Basketball Nets  
New Markings for 5-a-side, Basketball, Tennis & Netball  
Colour coat the surface in a bright engaging colour



# Grant Criteria

- ▶ Area Board will expect grant applications to address local priorities; Wiltshire Council, Our Community Matters Engagement Programme, Trowbridge Community Area - Local Priorities 2017 – 2019

Our project hits the following;

Children and Young People, Mental Health 77 % Child Poverty 59%,  
Childhood Obesity 45 %

Health and Wellbeing, Physical Health and Lifestyles 80%, Mental  
Health 63%

Older People; Social Isolation and Loneliness 78%

Culture, Diversity and Social Inclusion 37%

# Funding Criteria

- ▶ Our project was discussed with the Local Community Engagement Manager.
- ▶ Our project links to local priorities
- ▶ Evidence of additional grant funding. – 90K Award from Sport England towards Studley, Grove & Seymour, £5000 from Selwood Housing for Longfield, applied to the National Lottery Community Fund
- ▶ Evidence of Match Funding
- ▶ Supporting Letters Provided, Selwood Housing, Trowbridge Future, Longmeadow School –
- ▶ A Business Plan wasn't requested, as this project is a stand alone project, at the last are board I was asked to present the project for Longfield and not the complete project for the Town. Notwithstanding this, this is not a business, there are no charges for public use of the facility and the town council will continue to take responsibility for maintaining the facility.
- ▶ All logos of grant funders will be on signage
- ▶ Overall project estimated, (due to the fact we have to tender) cost just Longfield is £42,000.
- ▶ Trowbridge whole Project cost estimated at £146,000 secured funding £95,000 and we are seeking from area board £20,000

# Selwood Housing Support

- ▶ The areas identified in application are in particular need of investment. 3 out of the 4 areas have a particularly high IMD (Index of Multiple deprivation) score, well below the England average.
- ▶ All 4 areas have an above England average for youth population (0-15yrs). The data we hold shows all 4 areas score particularly high for adult obesity.
- ▶ Selwood believe that giving access to sports facilities can not only help reduce the levels of obesity amongst adults and children but also act as an Anti-Social Behaviour deterrent, giving opportunities to young people to access free or subsidised activity close to home.
- ▶ Children and adults living in deprived areas are less likely to have access to their own transport, meaning sport and well-being activities need to be provided close to home and at reasonable costs.
- ▶ Investing in areas of deprivation can help build a sense of community ownership and pride. Bringing the community together for sports and well-being activity will also build a sense of community spirit and cohesion.
- ▶ Consultation on needs for Longfield has been gained from Residents, Partners, Community Groups
- ▶ Selwood Housing have an excellent working relationship with Active Trowbridge and Trowbridge Town Council, often partnering on projects across the town and are in full support for the application they have submitted.

# Trowbridge Future

TF (Trowbridge Future) is a small local youth and community charity in Trowbridge supporting some of the most vulnerable members of the community. TF particularly focus their work in the three most deprived areas of Trowbridge: Longfield, Seymour and Studley Green. TF fully support Active Trowbridge's application to refurbish 4 multi-sports courts within Trowbridge as this will have a direct positive impact on the young people and residents we work with and ensure they have an increased value for their community and the local environment where they live.

Kind regards

Colin Kay

# Wiltshire Multi Faith Group

- ▶ The benefits to the community are immeasurable We have so many young people with no place to call their own looking displaced and purposeless an area where they can congregate, and socialise would be beneficial as it would then be easy to set up youth activities to support them. The relationships built could build many community links and relationships. A well kept modern area builds confidence and also self worth. Parents will feel supported when they know that their youths are in a safe environment.
- ▶ At a time when we want to encourage the community to make more use of the outdoors this project can have many obvious health benefits. A safe welcoming environment where all ages in the community can rest, play and interact.

# Usage Plan

- ▶ Healthier Communities WC project – Longfield Key Area
  - ▶ The Longfield estate is a key target area for Wiltshire Council's Healthier Communities initiative.
  - ▶ Healthier Communities is funded through Sport England's Tackling Inactivity and Economic Disadvantage investment programme (£126k).
  - ▶ £3m Sport England Funded
  - ▶ SE received applications from of 500 applicants
  - ▶ 31 Organisations were funded and WC were one of only two local authorities
  - ▶ The opportunity to have a new facility at Longfield would be key to delivering an estate based approach for Longfield.



# Strategies

- ▶ Wiltshire Playing Pitch Strategy
- ▶ The National Playing Pitch Strategy requires local planning authorities to set up policies to help enable communities to access high quality open spaces and opportunities for sport and recreation. These policies need to be based on a thorough understanding of local needs such as facilities.
- ▶ Government Sporting Future, Councils to unlock barriers into participation and improve the local sports delivery system. The opportunities to realise the multiple benefits that can be achieved for communities by investing in venues for sport and health activity should be considered whenever they arise
- ▶ NHS – Social Prescribing, social prescribing involves helping patients to improve their health, wellbeing and social welfare by connecting them to the community services which might be run by the council or a local charity
- ▶ Sport England Strategy - Towards an Active Nation
- ▶ Wiltshire Core Strategy Development Plan , “By 2026 Wiltshire will have stronger, more resilient communities based on a sustainable pattern of development Trowbridge, Chippenham, Salisbury.
- ▶ Wiltshire Corporate Business Plan, bring communities together to enable and support them.
- ▶ Wiltshire Joint and Health and Wellbeing Strategy, Healthy Lives to encourage communities and families and individuals to take on more responsibility for their own health.
- ▶ Trowbridge Town Council Strategy – Investing in sports facilities with the refurbishment of the tennis courts in Trowbridge, Freehold of Woodmarsh football ground and development of land next to Trowbridge Rugby Club.
- ▶ Street Game National Charity, Creating a Sporting Habit for life,
- ▶ 2021 – 2025 Sport England Strategy target ELAS groups.



Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8.00							
9.00				Little Shoots Nursery			
10.00					Active Ruggers		
11.00	Little Shoots Nursery						
12.00							
1.00							
2.00			Little Shoots Nursery				
3.00							
4.00							
5.00							
6.00		This Girl Can					
7.00							
8.00							



# Community Grants

- Trowbridge Town Council – Community Area Speed Indicator Device - £4883.97
- Trowbridge Fairtrade Town Group – Trowbridge Town Hall electrical services upgrade - £972.00
- The Breathe Project CIC – Owlets and Owls Intergenerational Group - £2400.00

# Community Area Transport Group

- 16-19-13 – Newtown Pedestrian Crossing and Wesley Road Junction – 20mph assessment - £1666.37 subject to contribution of £833.33 from Trowbridge Town Council
- Issue 4824 – Speeding Westbury/Woodmarsh, North Bradley - £5000.00

Area Board Event

12 March 2020

1800

John of Gaunt School

## ***Chairman's Announcements***

**Subject:**

**COVID-19**

The infection rate in Wiltshire remains low, but we cannot be complacent and it's important that everyone continues with their great efforts so far to follow social distancing measures and maintain good hand hygiene.

The advice for everyone remains the same:

- Keep washing hands regularly
- Wear a face covering over the nose and mouth in enclosed spaces
- Stay at least a metre away from people not in their household

If anyone is experiencing COVID-19 symptoms, no matter how slight they may be – a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste – isolating and getting tested should be done immediately.

As a reminder, the isolation period is now 10 days. Those living in the same households should self-isolate for 14 days if they, or any members of the household, receive a positive test. Staying at home means not going out for any reason, including to work, or to the shops.

We thank everyone for their continued support and for playing their part.

This page is intentionally left blank



**Connect 5 aims to improve population mental wellbeing by changing the way we have mental wellbeing conversations.**

Connect 5 is offering an incremental three-session training programme about mental health and wellbeing. The programme is free of charge and available to community groups and individuals who have a role in supporting mental wellbeing.

The programme has been developed by academic, clinical and public mental health experts in partnership with Health Education England and Public Health England.

Sessions are currently being held online. To make enquiries about the Connect 5 programme in Wiltshire please contact Kerri Lavender at [kerri.lavender@wiltshire.gov.uk](mailto:kerri.lavender@wiltshire.gov.uk)

	What will it cover?	Who is this for?
<b>Stage 1</b> Brief Advice	Develop your core understanding of mental health, mental wellbeing and how to signpost to local services and resources that enable people to help themselves.	Anyone with an interest in improving mental wellbeing whose role involves interaction with the public, or anyone who has the opportunity to give brief wellbeing advice.
<b>Stage 2</b> Brief Wellbeing Intervention	Build your skills and confidence to work with and improve the mental health and wellbeing of others. Including, how to support greater insight into experiences of stress and distress and how to help people take first steps to make themselves feel better.	Those with the opportunity, through their working practice, to engage in brief interventions.
<b>Stage 3</b> Integrated Wellbeing Intervention	Advance your skills to work collaboratively with clients to create an action plan and integrate brief interventions to motivate and support people to make changes that last.	Those with the opportunity, through their working practice, to engage in brief interventions over an extended period of time.





### **The Emergency Active Travel Fund**

During lockdown, many people discovered, or rediscovered, cycling and walking, and the Government was keen to capitalise on this as lockdown was eased. As more people returned to their places of work and the country started to get moving once again, increased levels of traffic were making it more difficult for the many people who had increased their levels of walking and cycling to do so safely. There is also less capacity on public transport due to the need for distancing, and this is adding to journeys by cars, cycling and walking. As a result, the Department for Transport (DfT) issued new statutory guidance as a part of its Emergency Active Travel Fund, which sets out how the Government expects local authorities to make significant, and in many cases temporary, changes to their road layouts to give more space to cyclists and pedestrians, particularly along bus routes. It also states that measures should be taken as swiftly as possible, and that given the urgency, a normal consultation process is not required.

We recognise that some may be concerned over the lack of consultation, but the DfT has made it clear that these temporary schemes should go ahead without the usual extensive consultation process with stakeholders or the public, as the timescale requirements for these schemes would not be met if we did so. Comments are welcomed once the schemes have been delivered and, along with monitoring, will be used to determine how the schemes progress.

You can read the full guidance here:

<https://www.gov.uk/government/publications/reallocating-road-space-in-response-to-covid-19-statutory-guidance-for-local-authorities/traffic-management-act-2004-network-management-in-response-to-covid-19>

#### Hilperton Road, Trowbridge

The scheme on Hilperton Road has been provided as part of the DfT Emergency Active Travel Fund. The scheme is currently intended to be a pop-up temporary scheme to encourage a modal shift for those who would ordinarily make short commuter journeys to the workplace etc by private motor vehicle or public transport.

A cycle lane using light segregation in the form of cycle separators is now in place on both sides of the carriageway between Stancomb Avenue and the roundabout with County Way. This approach has not been used in Wiltshire before now, but is commonly used in other parts of the country particularly London. The cycle separators are made of recycled rubber from tyres with a reflective, re-bounceable post. Reflectors similar to reflective road studs (cats eyes) are also mounted at each end of the base.

Further along Hilperton Road, the existing carriageway width is insufficient to accommodate the marked cycle lanes and still maintain two way vehicle flow, hence the change in cycle demarcation. Along this section we have adopted an approach which is again well used by Transport for London whereby cycle markings are installed in the main running lane to alert drivers that cyclists will be using that lane and that it is a cycle route. This is again a new approach for Wiltshire.

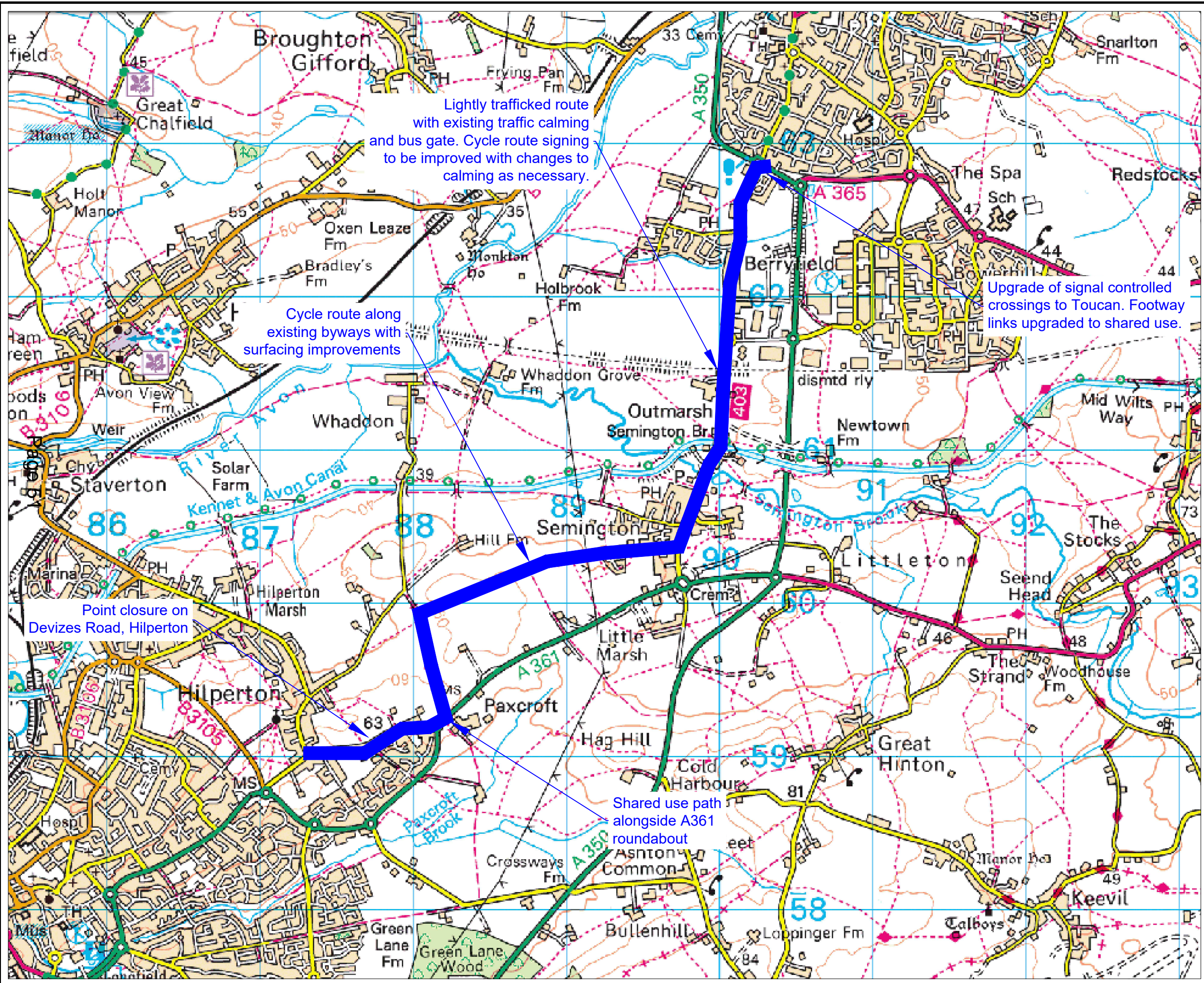
A safety check was undertaken by a road safety auditor based on the plans prior to installation and a road safety audit will be undertaken by an independent safety audit team once the works are complete. If the auditors recommend any remedial or additional works, then these will be undertaken.

In addition to the safety audit, we will be monitoring the route to gather information regarding cycle usage, traffic flow and public feedback. This information will be taken into consideration when determining the longer term future of the installed scheme.

Should this installation be made permanent, either in its current form or with changes, there is scope to introduce further sections of shared use cycleway at both ends of the route to link with the County Way shared use path at one end and Elizabeth Way at the other. This could be funded by S106 monies currently available.

A further bid has been made, as part of the Tranche 2 submission of the Emergency Active Travel Fund, to provide a continuous cycle route from Hilperton to Melksham (see attached route map). Should this be successful, the combination of these two schemes will provide a cycle route between Trowbridge and Melksham. The outcome of the Tranche 2 funding bid has not yet been announced by the DfT.

Comments relating to the scheme should be sent to [integrated.transport@wiltshire.gov.uk](mailto:integrated.transport@wiltshire.gov.uk).



Lightly trafficked route with existing traffic calming and bus gate. Cycle route signing to be improved with changes to calming as necessary.

Cycle route along existing byways with surfacing improvements

Upgrade of signal controlled crossings to Toucan. Footway links upgraded to shared use.

Point closure on Devizes Road, Hilperton

Shared use path alongside A361 roundabout

NOTES:

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings. Wiltshire Council (100049050) 2020

**Wiltshire Council**

Traffic & Network Management  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
 Website: www.wiltshire.gov.uk

F					
E					
D					
C					
B					
A					
O	08/20	KR	DMT	DMT ORIGINAL	
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:  
FINAL

PROJECT:  
EMERGENCY ACTIVE TRANSPORT FUND  
TRANCHE 2 FUNDING BID

DRAWING TITLE:  
TROWBRIDGE TO MELKSHAM CYCLE ROUTE  
OUTLINE PLAN

SCALES:	NOT TO SCALE	SHEET SIZE:	A3
DRAWING No.	001	REVISION:	0
FILE REF:			

This page is intentionally left blank

WILTSHIRE POLICE

## Trowbridge CPT

Area Board Briefing

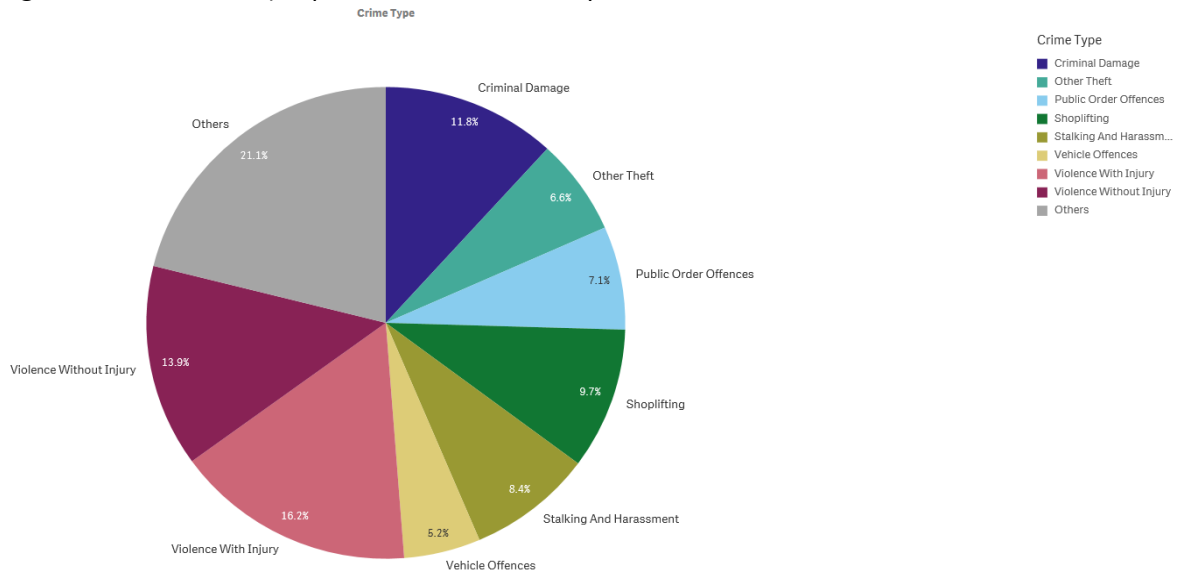


Proud to serve and protect our communities

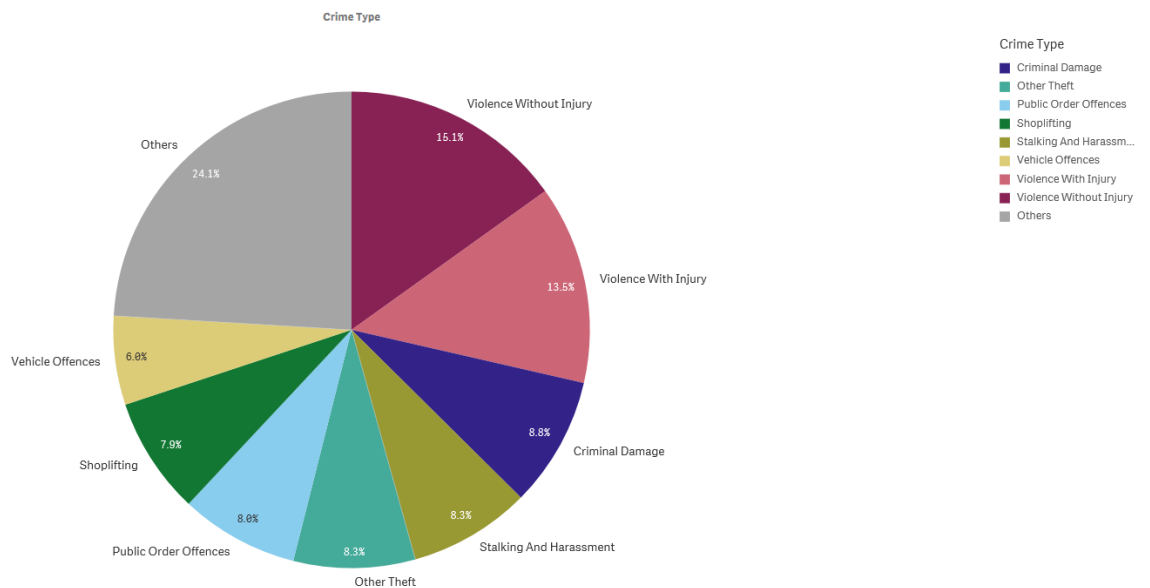
September 2020

### PERFORMANCE – YOUR AREA

Trowbridge CPT – Highest Crime Groups (Previous 12 months)



Force Area CPT – Highest Crime Groups (Previous 12 months)



Trowbridge CPT - Crime and incident demand for the 12 months to July 2020

WILTSHIRE POLICE

# Trowbridge CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

## PERFORMANCE – FORCE-WIDE

- Wiltshire Police has had a decrease in the volume of recorded crime by 5.8% in the 12 months to July 2020 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 8,974 999 calls which we answered within 8 seconds on average, 13,513 101 calls which we answered within 28 seconds on average, and 14,975 CRIB calls which we answered within 2 minutes and 19 seconds on average.
- In July, we also attended 1,899 emergency incidents within 10 minutes and 8 seconds on average.
- Wiltshire Police has seen an 8.2% reduction in vehicle crime and a reduction of 17.8% in residential burglaries in the 12 months to July 2020.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019. The publication can be found here: [WWW.CRIMESURVEY.CO.UK](http://WWW.CRIMESURVEY.CO.UK)

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area, visit <https://www.wiltshire.police.uk/article/5430/Trowbridge-Area-CPT> to view a crime and incident map and find links to more detailed data.

WILTSHIRE POLICE

# Trowbridge CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

## YOUR CPT – TROWBRIDGE

<b>Inspector:</b>	Andy Fee
<b>Neighbourhood Sergeant:</b>	Leighton Williams / James Twyford
<b>Neighbourhood Officers:</b>	PC Sam Withy (Trowbridge Town Centre, Seymour Estate, Longfield) PC Helen Daveridge (College, Drynham, Studley, Trowbridge Rural) PC Lee Pelling, PC Darren Foulger (Melksham) PC Louis Bowden (Bradford-on-Avon)
<b>PCSOs:</b>	Liam Wilkins, James Parton (Trowbridge Town Centre) Oliver Gilmour (Seymour) Rhianna Annetts, Laura Wallace (Longfield) Rose Baldock (College, Drynham) Chahida Boutarfas (College, Drynham, Studley) Matthew Till (Trowbridge Rural) Maria Badder (Bradford-on-Avon) Andrew Maclachlan (Bradford-on-Avon Rural) Luke Hosken, Adam Almond (Melksham) Janet Gould (Melksham Rural)

WILTSHIRE POLICE

# Trowbridge CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

## LOCAL PRIORITIES – TROWBRIDGE

PRIORITY	UPDATE
Melksham – night time economy related disorder in Melksham Town Centre	One individual has been added to PubWatch in the last month, having been identified from CCTV as being involved in a Disorder. Two arrests of instigators were made last weekend; a further person was Reported for Summons. The main parties involved in the disorder in The Marketplace on 2nd August have been identified; they will be interviewed in due course. Further names have been put forward to PubWatch and we are working with the Licensing Team to address the issues longer-term.
Melksham and Trowbridge – Community Speed Watch / vehicle-related Anti-Social Behaviour	Vehicle-related ASB is a new priority for both the Town Centre and Bowerhill, which interlinks with other forms of Anti-Social Behaviour in the same areas. Numerous people are under investigation for providing positive Drug Wipe samples; FPN's have been issued for loud exhausts and other non-compliant vehicle modifications which act to the detriment of local residents' quality of life. Several speed checks have been conducted in and around Trowbridge – this has led to several offences being detected and dealt with in a robust manner.
Trowbridge – Anti-Social Behaviour and night time economy in Trowbridge Town	Continued engagement with stake holders within licensed premise arena to reduce NTE demand in Trowbridge town.

**Other recent successes:**

- 43 people are currently under investigation for offences involving Driving in Excess of the Prescribed Limit for Drugs.
- Kai Sawyer was charged and Remanded to Prison following a Pursuit in Trowbridge on 5 August. He was charged with Dangerous Driving and Failing to Stop.
- Shaquille Gordon was charged with Failing to Provide a Breath Specimen on 5 August. He was also charged with Assaulting two Emergency Workers during the incident.
- Marcus McGuinness, Kyle Tredrea, Karly Tiplady and David Wyatt were all charged with offences related to Drink Driving within the month of August.



WILTSHIRE POLICE

## Trowbridge CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

**Hate Crime updates:**

There were six Hate Crimes recorded in August relating to four suspects. All are still under investigation.

**HIGH LEVEL PCC UPDATES**

- **PCC Annual Report:** Last month, the Police and Crime Commissioner published his annual report for 2019/20. The report sets out how the OPCC priorities are being met and highlights what additional work is being carried out to ensure that wider policing priorities reflect the concerns from the Wiltshire and Swindon communities he serves. You can read the full report [here](#).
- **Frontline recruitment is on track:** Wiltshire's first 40 student police officers on the new police degree apprenticeship are nearly half way through their initial 23 week classroom training before deployment to Community Policing Teams in December. The next cohort of 20 students start their training on 19 October and by March 2021 we are on target to have 1,050 police officers in Force. We also welcomed 20 new student Police Community Support Officers (PCSOs) who started their 12 week training in August and we've had a huge response to our PCSO recruitment campaign in July with 179 applicants, a record level of interest in this important community facing role.
- **COVID19 update:** We continue to be impressed by the high levels of compliance with the current restrictions within our communities. Although officers have not issued any Fixed Penalty Notices for breaches to these restrictions since May, we remain fully committed to being transparent when it comes to enforcement. You can see our latest FPN Summary Overview report [here](#). The OPCC is also in the process of distributing the new COVID19 Response Fund – a £50,000 funding stream supporting community and voluntary groups that are struggling to keep their organisation going or are facing unexpected costs due to the Coronavirus pandemic.

**HIGH LEVEL FORCE UPDATES**

- **Officer and staff assaults review:** The views of more than 40,000 officers and staff have informed the Officer and Staff Safety Review published by the National Police Chiefs' Council (NPCC) last week. The review, which is the largest ever survey of the police workforce, was commissioned to examine why police forces are seeing a rise in assaults and increased violence against officers. Here in Wiltshire, we are not immune to assaults against our frontline officers, staff and volunteers and this is something we have seen increase year on year. Even as our officers and staff have been out in our communities trying to provide reassurance during the COVID pandemic, they are still being kicked, spat at and abused. We've already introduced a large number of

WILTSHIRE POLICE

# Trowbridge CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

improvements to best protect our staff including the introduction of spit and bite guards and increased the number of officers who carry taser but this is also a societal problem that needs to change. We welcome this review and will continue to invest in anything which protects our officers and staff.

- **COVID19 update:** We are pleased to report that we are still seeing a very high level of compliance within our communities with regards to the Coronavirus Regulations. Our officers continue to focus on engaging with our communities first and foremost and, for the most part, this continues to be effective. The Government has now brought in tougher penalties for those who do not wear face coverings in areas where it is now mandated to do so and for those who organise, facilitate or attend any large gathering or unlicensed music event. These types of unlawful events place the public at a high level of risk and are likely to spread the virus. If we come across these types of events we will actively look to use our powers. Coronavirus remains a deadly threat and it should be everyone's priority to stop the spread of the virus and save lives.
- **Demand campaign:** The lifting of lockdown restrictions in July heightened some of the demands Wiltshire Police face, particularly those related to public order, violence against the person and anti-social behaviour. In comparison to last summer, we are seeing an increase of 26% in public order offences and an 18% increase in reports of anti-social behaviour. Last month, we launched a campaign with the aim of highlighting some of these additional summer demands, and whilst there has been some reduction in these offences as a result, compared to last year we are still seeing more of these crime types. We continue to proactively work with the public and our partners to not only reduce this demand, but to prevent crimes from happening in the first place. You can find out more about the summer demand campaign on our website and by following #summerdemand on social media.

## GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)
- You can follow your CPT on social media
  - [Bradford on Avon Police Facebook](#)
  - [Melksham Police Facebook](#)
  - [Trowbridge Police Facebook](#)
  - [Trowbridge Police Twitter](#)

More information on your CPT area can be found here: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

## Area Board Boundary Review Briefing Note No. 20-30

**Service:** Democratic Services  
**Further Enquiries to:** [CGR@wiltshire.gov.uk](mailto:CGR@wiltshire.gov.uk)  
**Date Prepared:** 10 September 2020

### Background

Following the Electoral Review of Wiltshire Council, Electoral Divisions for the May 2021 elections no longer align to the boundaries for the Council's 18 Area Boards, which are based on Electoral Divisions.

It is therefore necessary for Full Council to agree new Area Board boundaries for implementation in May 2021.

### Electoral Review Committee

At its meeting on 21 July 2020 Full Council delegated authority to the Electoral Review Committee to conduct a review of Area Board boundaries and prepare recommendations for its consideration.

The Committee met with the Members of each Area Board in July to discuss the incoming Electoral Divisions and their impact, including on potential Area Board boundaries.

At its meeting on 13 August 2020 the Committee agreed a set of proposals for Area Board boundaries to be consulted upon.

### Consultation

A consultation will run from **10 September 2020 – 31 October 2020** on the [Draft Recommendations](#) of the Electoral Review Committee for Area Board boundaries to take effect for May 2021.

This briefing note will be circulated to all parishes and Members, and where an Area Board meets it will have the opportunity to be briefed on the proposals.

Online surveys have been prepared for people to respond to the proposals, as follows:

<a href="#">Amesbury</a>	<a href="#">Bradford on Avon</a>
<a href="#">Calne</a>	<a href="#">Chippenham</a>
<a href="#">Corsham</a>	<a href="#">Devizes</a>
<a href="#">Malmesbury</a>	<a href="#">Marlborough</a>
<a href="#">Melksham</a>	<a href="#">Pewsey</a>
<a href="#">Royal Wootton Bassett and Cricklade</a>	
<a href="#">Salisbury</a>	<a href="#">South East Wiltshire</a>
<a href="#">South West Wiltshire</a>	<a href="#">Tidworth</a>
<a href="#">Trowbridge</a>	<a href="#">Warminster</a>
<a href="#">Westbury</a>	

### Decision

The Committee will review all responses to the consultation and prepare Final Recommendations for consideration by Full Council on 24 November 2020.

This page is intentionally left blank

**Wiltshire Council**

**Trowbridge Area Board**

**1 October 2020**

---

## **Future High Streets Fund Trowbridge Submission**

### **Background work**

1. The 2014 Trowbridge Masterplan identified the opportunity to develop a diverse offer in Trowbridge, based around celebrating and enhancing the town's unique heritage as well as pinpointing key sites.
2. The work funded through the Future High Streets Fund has built on this work and highlighted the continued need to rebalance the town's offer, ensuring Trowbridge secures a vibrant future with a balance of retail, leisure, cultural, commercial, residential and social provision. The town is well placed to play a key regional role, whilst meeting the day to day needs of local people who live and work within a short distance from the town centre.
3. The Future High Streets Fund submission was developed to support this vision, while addressing the Council's ambitious commitment to become carbon neutral by 2030, as well as the emerging impact of Covid-19. In line with towns across the country, there will be a renewed focus on encouraging sustainable travel, making buildings more energy efficient and increasing the quality of the experience in high streets.

### **Public and stakeholder engagement**

#### Stakeholder engagement to date:

- Several meetings with key stakeholders such as Wiltshire Wildlife Trust, Town Hall Trust, Invest in Trowbridge / Chamber of Commerce.
- Two meetings with Council Officers as well as 1:1 conversations.

#### Public engagement:

- Two engagement workshop sessions were organised for Thursday 18th June, to take place via Zoom. Invitations were sent out through virtual channels, including various community organisations' social media and individual e-mails.
- In total, 43 people signed up to the sessions. 33 attended one of the two sessions and a further 6 provided their feedback via e-mail or telephone.
- Their background was mixed, with local landowners or shop owners, residents, people who visit Trowbridge for family or business reasons, Council staff and representatives from the business community and culture sector.

## FHSF submission

4. In consultation with stakeholders and the public, a range of FHSF-aligned interventions have been developed to promote and ensure the long-term sustainability of the high street's unique historic assets, drive footfall from the town centre gateways and into the high street and improve the overall experience of moving through the town centre.
5. By embracing its uniqueness, Trowbridge can function as part of a balanced economic ecosystem with other towns, where local people work in local and nearby high-quality jobs and enjoy a vibrant and well-connected town with a thriving town centre.
6. The submission contained a package of measures that help the town move towards that vision as set out below:

Themes	MHCLG intervention (Preferred option)
<b>01</b> <b>Better movement and legibility at the town centre gateways</b>	(1.1) Transport improvements to turn the northern gyratory into a two-way traffic system, enabling the pedestrianisation of the high street from the northern gateway. (1.2) Physical enhancements to enable a safer pedestrian access to the River Biss around the town bridge area. (1.3) Delivery of environmental enhancements and planting to improve accessibility, connectivity and legibility of the town centre.
<b>02</b> <b>Transform heritage to a culture and leisure offer</b>	(2.1) The refurbishment and extension of the Grade 2 listed Town Hall and (2.2) adjacent market hall, safeguarding its long-term sustainability and maximising the capacity for the building to host an exciting and vibrant full programme of community-led leisure, culture and social activities within the heart of Trowbridge Town Centre. This project is crucial to help develop the unique cultural offer and increase footfall in the core of the town, helping to revive Trowbridge's poor evening economy.
<b>03</b> <b>A resilient and diverse high street</b>	(3.2) Vacant units fund to enable change of use and associated structural changes to vacant units on the high street. Grants up to £15,000 (Fifteen Thousand Pounds) will be given to successful applicants. The units will function as pilots to encourage independent businesses and start-ups to set up their businesses in Trowbridge and create a more diverse offer within the town centre and demonstrate demand for an independent and leisure-focused economy. The lack of diversity in the high street has been stressed out by stakeholders as one of the main reasons of lower demand and reduced footfall, it also enhances the detrimental vision of not enough experiential offer in Trowbridge. Vacant upper floors could be converted to residential homes for young people. Existing retail units in Castle Place could relocate to vacant shops along the high street.
<b>04</b>	(4.3) The redevelopment of Castle Place has the potential to act as a catalyst for transformational change in Trowbridge's town centre. This

<b>Unlocking good growth</b>	new development could include a state-of-the-art leisure facility, with an associated wellness/health space, co-working spaces adjacent to high-quality residential and an evening service economy offer. Together with improved connectivity to the High Street and across to St. Stephens Place and improved frontages on to the park. This proposal would significantly help to diversify the high street, increase its vibrancy and resilience.
------------------------------	---

7. Successful delivery will depend on funding allocated and further public consultation as scheme detail is developed.

### **Alignment with FHSF Core Objectives**

8. The options have been designed to respond to local challenges and the wider strategic objectives of the FHSF programme. These will renew and reshape Trowbridge as follows:
- **‘ensure future sustainability’** – the refurbishment of the town hall and market hall would fundamentally transform the operational viability for these important historic assets. Through diversifying the offer in the town centre, it will no longer be fully dependent on the retail sector, and it will have greater resilience to future change.
  - **‘improving experience’** – The new and improved offer at the town hall and transformed vacant units would attract new visitors to high street and reinvigorate the city’s night-time economy. Improvements at the town centre gateways and the high street would make visits to enjoy culture, leisure and shopping a much safer, legible and enjoyable experience.
  - **‘drives growth’** – the proposed changes would tackle long-standing constraints preventing residential and leisure growth at Castle place. The vacant units fund would also incentivise the network of local landowners to bring vacant units back into use to diversify the offer in the town centre, driving greater footfall and improving dwell time.

### **Next Steps**

- Funding announcement expected in October/November 2020
- Develop and implement legal and commercial agreements, development mechanisms, etc.
- Undertake due diligence and full financial appraisal of each scheme
- Undertake detailed and contextual studies and gather supporting information
- Develop the proposals in consultation with a range of stakeholders, the public and statutory bodies
- Seek necessary authorisations and permits

**Rory Bowen (Interim Head of Service - Economic Development)**

This page is intentionally left blank



<b>Report to</b>		Trowbridge Area Board	
<b>Date of Meeting</b>		1 October 2020	
<b>Title of Report</b>		Community Area Grant funding	
Provisional Figures	Area Board Grants Budget	H&WB Fund	LYN Fund
Opening balance 2019/20	£70,110.00	£7,700.00	£29,923.00
Grant Applications Awarded to date	£3,696.00	£500.00	£4,360.00
Current Balance	£66,414.00	£7,200.00	£25,563.00
Balance if all grants are agreed at this meeting	£60,808.50	£1,768.00	£23,063.00

**Purpose of the report:**

To consider the applications for funding listed below

Applicant	Amount requested
<b>Applicant:</b> Trowbridge Museum <b>Project Title:</b> The Trowbridge Museum Library and Research Facility  <a href="#">View full application</a>	£4537.50
<b>Applicant:</b> Wiltshire Music Centre <b>Project Title:</b> Celebrating Age Wiltshire Phase 2  <a href="#">View full application</a>	£1500.00
<b>Applicant:</b> Fairfield Farm College <b>Project Title:</b> Hope Nature Centre Adventure Playground  <a href="#">View full application</a>	£5000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3682</a>	Trowbridge Museum	The Trowbridge Museum Library and Research Facility	£4537.50
<b>Project Description:</b> This project seeks to create an accessible research and library facility utilising our comprehensive collection of books and archive material for the community in Trowbridge. Making the information the we hold on the towns and wider regions heritage available to everyone and providing users with the tools to conduct their own research with support from staff and volunteers. As far as we know we hold the only specialist collection of books and research about the history of the west of England woollen cloth production together with an extensive amount of original			

research by local historian and archivist Kenneth Rogers.

**Input from Community Engagement Manager:**

The application meets criteria and should be heard by the Area Board.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3821</a>	Wiltshire Music Centre	Celebrating Age Wiltshire Phase 2	£1500.00

**Project Description:**

Celebrating Age Wiltshire CAW Phase 2 will use arts heritage activities to reach the most isolated older people in the Trowbridge area helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty ill health dementia poor mobility or caring responsibilities. Due to Covid-19 outbreak our work now draws on five different strands of both live and online activity. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.

**Input from Community Engagement Manager:**

This application is to the Health and Wellbeing fund. The application meets criteria and should be heard by the Area Board.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3813</a>	Fairfield Farm College	Hope Nature Centre Adventure Playground	£5000.00

**Project Description:**

Hope Nature Centre operated by Fairfield Farm College provides training and work experience for young people with learning disabilities. The centre runs as a social enterprise and the Animal park cafe and shop all provide real working environments for young disabled people. To improve the facility and attract more visitors from the local community we would like to update our play area by installing a new accessible adventure play structure. This will provide a safe community play facility and particularly support the needs of disabled people who visit. It will also provide more learning and work experience opportunities for students.

**Input from Community Engagement Manager:**

The application meets criteria and should be heard by the Area Board.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Liam Cripps

Community Engagement Manager

01225 713143

[Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

## Grant Applications for Trowbridge as at October 2020

ID	Grant Type	Project Title	Applicant	Amount Required
3682	Area Board Initiative	The Trowbridge Museum Library and Research Facility	Trowbridge Museum	£4537.50
3821	Health and Wellbeing Grant	Celebrating Age Wiltshire Phase 2	Wiltshire Music Centre	£1500.00
3813	Community Area Grant	Hope Nature Centre Adventure Playground	Fairfield Farm College	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3682	Area Board Initiative	The Trowbridge Museum Library and Research Facility	Trowbridge Museum	£4537.50

**Submitted:** 18/02/2020 13:46:32

**ID:** 3682

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Area Board Initiative

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The Museums standard service is covered from our budget allocation and provides access to basic information about the collection. The existing allocated funds only cover general running costs. The project we are seeking funding for is to develop a library and research facility to increase the level of direct access for the community and museum users to the resources we hold.

**5. Project title?**

The Trowbridge Museum Library and Research Facility

**6. Project summary:**

This project seeks to create an accessible research and library facility utilising our comprehensive collection of books and archive material for the community in Trowbridge. Making the information that we hold on the towns and wider regions heritage available to everyone and providing users with the tools to conduct their own research with support from staff and volunteers. As far as we know we hold the only specialist collection of books and research about the history of the west of England woollen cloth production together with an extensive amount of original research by local historian and archivist Kenneth Rogers.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 8AT

**9. Please tell us which theme(s) your project supports:**

Leisure and Culture

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£2751250.00

**Total Expenditure:**

£2752071.00

**Surplus/Deficit for the year:**

£821.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Trowbridge Town Council have no free reserves everything is earmarked.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£9075.00		
Total required from Area Board		£4537.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Adjustable Bookcases	3100.00	South West Museum Development Fund small grant - big improvement award		1000.00
Desktop Computer	500.00	Fundraising activities		3537.50
Printer Scanner	300.00			
Professional photo booth with light	176.00			
Table for photo booth	50.00			
Fujo film Mirroles digital camera	499.00			
Oral history transcribing kit	120.00			
Creating user friendly interface of collections database	1000.00			
Purchase of new books and journals and book support	2330.00			
Chairs tables and display case	1000.00			
<b>Total</b>	<b>£9075</b>			<b>£4537.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The following groups would be the main beneficiaries of our project Family historians. School pupils researching local history. Community Groups researching local history. Local historians. Press and media. Craftspeople working with textiles. Building firms interested in developing the historic textile mill sites. Protest groups against development of the historic textile mill sites. Academic research into the historic textile industry - processes. Academic research into the historic textile industry - social history. Academic research into the historic textile industry - engineering. Academic research into the historic textile industry - architecture. The library and research facility would be a central resource for the benefit of all local schools and community groups who are interested in local history by giving them direct access to information on more than 22000 objects within our collection as well as the opportunity to use the resources in an environment that will help people develop transferable skills to conduct their own research and give them access to equipment and resources needed to do so. Users of the Library will also be able to make an appointment to view collection objects pertinent to their research where staff and volunteers can further assist them. Our archive contains information that is not easily available elsewhere covering all aspects of the woollen cloth production industry in the west of England particularly within Trowbridge. The information we hold will also benefit those who are undertaking academic research and craftspeople working with textiles who are looking for information about technical processes social history engineering and architecture. Local and family historians will also benefit by being able to search through our considerable local history archive which also includes 30 recorded interviews and written accounts from local people which cover personal reminiscences of the 20th century textile industry. Securing funding would also enable this vital living history work to continue. Capturing and recording stories from the last generation involved with the manufacturing textile industry will ensure these fascinating first-hand accounts are accessible to the local community museum visitors and researchers and future generations. The project benefits users by providing access to a unique combination of information that relates to art design science engineering technology social and local history. Feedback from focus groups together with visitor statistics from our website email and telephone inquiries demonstrates that our community has a need and desire for this facility to exist. The library would also be easily accessible as the museum building is located in the heart of the Shires shopping centre and will be open 10am - 4.30pm six days a week.

**14. How will you monitor this?**

We will keep a record of all user requests and issue evaluation questionnaires to monitor how successful each persons experience has been. The analysis of this information will tell us what our users are most interested in and will be used by the museum team to inform



decisions about all aspects of our work to firmly establish the museums role within our community.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Trowbridge Town Council have an existing safeguarding policy where all staff and volunteers are trained and inducted about basic safeguarding practices. Staff and Volunteers all complete a self certification DBS and any of those who work directly with children and vulnerable adults have an enhanced DBS check. All certificates issue numbers and dates are held in our own central record as well as details of staff references. Haley Bell Head of service Leisure and Facilities is the designated safeguarding officer for TTC.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will continue to seek additional and alternative funding from various sources and fundraising activities.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3821	Health and Wellbeing Grant	Celebrating Age Wiltshire Phase 2	Wiltshire Music Centre	£1500.00
------	----------------------------	-----------------------------------	------------------------	----------

**Submitted:** 10/07/2020 18:11:10

**ID:** 3821

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Health and Wellbeing Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Celebrating Age Wiltshire Phase 2

**6. Project summary:**

Celebrating Age Wiltshire CAW Phase 2 will use arts heritage activities to reach the most isolated older people in the Trowbridge area helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty ill health dementia poor mobility or caring responsibilities. Due to Covid-19 outbreak our work now draws on five different strands of both live and online activity. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 8JF

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£1004402.00

**Total Expenditure:**

£1186572.00

**Surplus/Deficit for the year:**

£-153547.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£117332.00

**Why can't you fund this project from your reserves:**

Celebrating Age Wiltshire's core costs and activity are covered by grants from various sources with finances being managed by Wiltshire Music Centre. 117332.00 of unrestricted reserves are available for general use by the organisation. The Trusts reserves policy is based on a detailed analysis of the required minimum level of reserves based on a risk assessment of the main risks relating to loss of income together with allocating reserves for specific investment project expenditure. This policy requires that the designated reserves include a risk management fund maintained at a level which will enable the organisation to operate for a two-year period if adverse operating conditions make this necessary.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10492.60		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Staff salaries	3548.00	The National Lottery	yes	7112.60
Artist fees for delivery	2760.00	Community Fund		
		Charitable Trusts	yes	1000.00

Travel staff artists and participants	950.00	Donations/transport contributions	92.50
Professional development	500.00	Professional development income	37.50
Admin IT phone venue hire and recruitment costs	404.60	In kind income transport and venue	750.00
Marketing and documentation	450.00		
Materials and refreshments for sessions	300.00		
Evaluation	350.00		
WMC management fee	480.00		
In kind expenditure transport and venue hire	750.00		
<b>Total</b>	<b>£10492.6</b>		<b>£8992.6</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**  
No

**12. If so, which Area Boards?**  
Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**  
CAW Phase 1 has run very successfully in Trowbridge over the last 3 years and has engaged with some of the most vulnerable and isolated members of the community. We now wish to build on this success and forge new links within the local community in order to reach more people who are not able to socialise and attend arts and heritage events. Due to Covid-19 there are many frail older people who are even more socially isolated now and with the support of GP Care Co-ordinators Social Prescribers Community Connectors and Care workers we wish to offer more focused activity on a 1 to 1 basis for those who are referred to the project. As most activity has moved online we are planning to connect with those who aren't online and offer them bespoke Creative Conversations either via telephone or when possible in their own homes. We will enrol the assistance of many volunteers to support this activity with preparation and follow up phone calls. We will also develop a Wiltshire Postcards project which will send postcards and correspondence to many older

people engaging with school children to help design the images and messages sent. We will continue to work with the Trowbridge CEM LAC Selwood Housing Alzheimers Support and other older people's community organisations as well as GP surgeries to refer participants to the project. Our aim is for participants to feel a reduced sense of social isolation or loneliness due to the regular connection our Creative Conversations and engagement in the project can offer them. They may also experience an increased sense of wellbeing due to learning new activities or creative stimulation. When government guidelines allow us to we will return to programming suitable age-friendly events such as concerts theatre singing and poetry sharings in local venues sheltered housing and care home gardens and lounges.

**14. How will you monitor this?**

An external evaluator has been employed as part of the county wide reach of the project. The evaluator will advise on the data to be collected. They will also collect and collate independent feedback from participants partner organisations and community organisations with the assistance of volunteers. Data will also be gathered by the Project Manager or Project Assistant.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

CAW 2 will be following the Wiltshire Music Centres WMC Safeguarding Policy for which the Chief Executive is ultimately responsible. The project partners will also oversee the delivery to ensure all safeguarding responsibilities are adhered to. WMC is a professional arts organisation with a highly experienced Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the vulnerable people we will be working with all year round. WMC has been delivering outreach work for 20 years and is very experienced in all aspects of safeguarding. All staff and artists leading sessions are DBS checked and risk assessments are carried out at all levels of activity and events. For artists delivering 11 work there are lone worker policies in place and guidance from partners such as Age UK Wiltshire and Community First. All volunteers will be trained for their roles in the project delivery and will already be associated with our partner organisations.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Our application to the National Lottery Community Fund is for a five year project duration from Sept 2020 August 2025 and we are also applying to a number of other trusts and grant making bodies for match funding. In order to sustain CAW beyond 2025 we are looking at commissioning models for the future.

**17. Is there anything else you think we should know about the project?**

This request for 1500 in 2020/21 will fund a bespoke cultural offering for Trowbridge community area ensuring that isolated older people gain access to high quality heritage and creative arts activity. Trowbridge community areas involvement forms part of the overall lottery funded programme that is benefitting a total of 10 CAs in the county. Trowbridge Melksham Calne Amesbury Corsham Salisbury Royal Wootton Bassett South West Warminster and Chippenham.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3813	Community Area Grant	Hope Nature Centre Adventure Playground	Fairfield Farm College	£5000.00
------	----------------------	--	------------------------	----------

**Submitted:** 26/06/2020 15:54:27

**ID:** 3813

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Hope Nature Centre Adventure Playground

**6. Project summary:**

Hope Nature Centre operated by Fairfield Farm College provides training and work experience for young people with learning disabilities. The centre runs as a social enterprise and the Animal park cafe and shop all provide real working environments for young disabled people. To improve the facility and attract more visitors from the local community we would like to update our play area by installing a new accessible adventure play structure. This will provide a safe community play facility and particularly support the needs of disabled people who visit. It will also provide more learning and work experience opportunities for students.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 9QD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Leisure and Culture

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

07/2019

**Total Income:**

£3538261.00

**Total Expenditure:**

£3131565.00

**Surplus/Deficit for the year:**

£405716.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1000000.00

**Why can't you fund this project from your reserves:**

The College only retains reserves sufficient to cover approximately four months one term of normal operating costs. For 2018/19 this was 1000000.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£32000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Base Clubhouse with wooden roof	1370.00	Our reserves	yes	1370.00
Ladder climbing wall ladder half wall				
crawl tube	8510.00	Our reserves	yes	8510.00
bridge look out rock wall walls				
Cargo net				
GRP Slide	615.00	Our reserves	yes	615.00
Additional module 1 est	6000.00	Fundraising		1000.00
Additional module 2 est	6000.00	Fundraising		6000.00
Installation and delivery	1995.00	Our reserves	yes	1995.00
<b>Total</b>	<b>£24490</b>			<b>£19490</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?****13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Hope Nature Centre is a popular attraction for local people providing them with an educational day out and the opportunity to engage with a range of animals in a safe open area. The cafe and shop are popular in the local area and we would like to improve facilities across the centre to make it an even more attractive place to visit for local residents. Many of our visitors have young children so access to a play facility is important to provide a full



day out. The current play park facility is out dated and in need of refurbishment. It also does not support the needs of children with disabilities. Children from throughout the Trowbridge and surrounding areas will benefit from this additional play facility at Hope Nature Centre particularly those with learning and physical disabilities as this play structure has been designed to be safe and accessible in line with the ethos of the centre to support the needs of disabled young people. The project will give local children additional play resources to keep them healthy and to encourage socialisation whilst visiting the centre. The addition of a play park will also support our young disabled trainees who work across the centre. There will be opportunities for them to work with our trained staff to oversee safety at the play park increasing their opportunities to engage with the general public and learn skills to support their independence and employability. The play area will also attract more visitors from the local area to the centre increasing the footfall to the wider park facility - supporting our training and work experience provision. Increased income to the charity will address the loss of income experienced during the Covid 19 pandemic and the new facility will help the charity encourage more local people to visit the centre and use the shop and cafe facility. It will create a more attractive day out for local people across Trowbridge and beyond.

**14. How will you monitor this?**

Visitor numbers will be tracked to assess the impact this new facility has on centre use. We will also ask for customer feedback on the improved facilities. Student experience will be logged as part of our training programme collecting information on improvements in confidence readiness for work and social skills during their time at Hope Nature Centre. This feedback will be used to assess the impact of the project and to feed into the development of future training and activities at the centre.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Safeguarding is a priority at the centre at all times. Fairfield Farm College who operate Hope Nature Centre have robust safeguarding policies and procedures in place to protect all participants and staff. We recruit in line with the Safer Recruitment Guidance set out by the Department for Education in Keeping Children Safe in Education. All safeguarding systems are regularly reviewed and adhered to by all trustees staff and volunteers. The Director of HR Workforce Development senior managers and a Trustee attend accredited Safer Recruitment Training to ensure the recruitment selection procedures and processes help to deter reject or identify people who might abuse young people or who are unsuited to work with them as an essential part of creating a safe environment. All staff and volunteers are subject to DBS check and receive safeguarding training as part of the induction process. Staff details are held on a single central register and do not commence work unsupervised until their DBS check has been completed and full references have been received. Graeme Athey Deputy Principal is the Designated Safeguarding Lead a team of five Safeguarding Officers are in place.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one-off capital project. Maintenance of the play park will form part of the annual maintenance budget set by the college.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

Report to	Trowbridge
Date of Meeting	1 October 2020
Title of Report	Community Youth Grants

## 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Trowbridge Area Board.

Application	Grant Amount	
<b>Applicant:</b> The Photo Club <b>Project Title:</b> Young Photographers Competition	£2500.00	
<b>Total grant amount requested at this meeting</b>	£2500.00	
<b>Total amount allocated so far</b>	£9,360.00	

## 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2020/2021 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2020/2021.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

## 3. The applications

<b>Applicant:</b> The Photo Club <b>Project Title:</b> Young Photographers Competition	Amount Requested from Area Board: £2500.00	
This application meets grant criteria 2020/2021.		
<b>Project Summary:</b> Working with the help from Trowbridge future The aim		

of the competition is to engage young people in photography within their community. We will offer FREE photography workshops to young people. Engage them in a competition organise a panel of judges design and distribute posters and flyers. Hopefully at the end of the projects we will host an gallery event for participants family and friends. The competition will run for 4 months.

---

---

**Report Author:**

Liam Cripps, Trowbridge Area Board  
01225 713000

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 17<sup>th</sup> Sept 2020</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Cllr Horace Prickett (Chair), Cllr Ernie Clark, Cllr Peter Fuller, Cllr Andrew Bryant, Cllr Steve Oldrieve, Cllr Roger Evans, Cllr Jo Trigg, Cllr Stuart Palmen, Cllr Edward Kirk, Kirsty Rose.		
	Apologies:	Lance Allan, Spencer Drinkwater, Pat Whyte, Richard Covington, Roger Newman.		
<b>2.</b>	<b>Notes of last meeting</b>			
<b>3.</b>	<b>Financial Position</b>			
		The budget allocation at the start of this meeting for £26,194		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue <a href="#">4824</a> – Speeding Westbury Road/Woodmarsh, North Bradley	It was agreed at the last meeting that a substantive bid would be made again for this project for funding in the 2021/22 financial year, with a £5000 contribution from CATG. This will be made when the bid process opens.	KR to submit bid once process is open.	To note
b)	16-19-3 Broadcloth Lane, Clothyard and Weavers Drive, Trowbridge	It was agreed to proceed with this scheme. CATG allocated £4125 with the remaining £1375 contributed by Trowbridge Town Council. The TRO documents are with the TRO team for processing. There is a delay on processing due to the national lockdown. KR will circulate the advert dates to the CATG when known.	Await TRO advert.	To note
c)	Issue <a href="#">6573</a> Pedestrian Crossing Relocation, Southwick Road North Bradley.	CAT survey has been undertaken identifying utility locations and depths. KR to progress further design work.	KR to progress further design work.	KR
d)	16-19-13 Newton Pedestrian Crossing and Wesley Road Junction	It was agreed that a 20mph assessment would be funded at a total cost of £2500, with a 1/3 contribution from Trowbridge Town Council. KR will make arrangements for the surveys to be undertaken.  KR explained that site observations had taken place outside of Newtown Primary School. Two options for changes to the crossing have been prepared and explained to the group. The second option, relocation of the crossing and upgrade to a signal controlled crossing, was favoured by the group. The group discussed a raised platform for the crossing. KR explained that the existing kerb and threshold levels are likely to mean that raised platform would not be at the desired height	KR to arrange traffic surveys for 20mph assessment.  Proposal to be progressed via TAOSJ.	KR  To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>of 75mm and therefore less effective but agreed to review as part of further design work.</p> <p>It was agreed that due to the substantial nature of this proposal, it should be taken forward through the Taking Action on School Journeys process. To do so, the school will need to update their travel plan and apply to the fund in December.</p> <p>Cllr Palmen agreed to contact the school to discuss this and to discuss the proposal with residents regarding the loss of parking.</p>		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes			
a)	Issue <a href="#">7071</a> B3105 Devizes Road Hilperton	<p>KR has again contacted the fire and ambulance services for their informal comments on the proposal to prevent through traffic on Devizes Road, Hilperton. There has been no response.</p> <p>KR explained that a bid made via Tranche 2 of the Emergency Active Travel Fund seeks to introduce a cycle route from Trowbridge to Melksham via Devizes Road and as such the point closure would be funded as part of that scheme, should the bid be successful.</p>	KR to update on outcome of Tranche 2 bid.	
Page 88	16-19-2 A361 Lacock Gardens to Devizes Road	Signing works complete.	To note update and remove from list.	
	16-19-5 Silver Street Lane, Trowbridge	Cllr Halik provided an update and suggested item be removed from list.	To note and remove from list.	
d)	16-19-6 Pitman Court, Trowbridge	Cllr Halik provided an update and suggested item be removed from list.	To note and remove from list.	
e)	16-19-7 Rock Road, Trowbridge	Cllr Halik provided an update and suggested item be removed from list.	To note and remove from list.	
f)	16-19-9 West Ashton Road, Trowbridge	Works pack prepared. KR to issue to contractor.	Works pack to be issued and await works completion.	KR
g)	16-20-01 30mph Area – West Ashton	<p>There are two traffic calming measures implemented on Bratton Road. The volume of traffic has increased, one might describe it as a 'Rat Run'. To safely manage the speed of traffic it would be sensible to implement two but at least one more traffic calming measure. A request has already been made to carry out a metrocount.</p>	KR to identify options for additional calming measures to be discussed at the next CATG meeting.	KR



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Issues			
Page 89	a) 16-20-6 Pedestrian crossing request - Wiltshire Drive, Trowbridge	<p>The increased traffic flow (and allied increased speeds) along the length of Wiltshire Drive has exposed a clear and urgent requirement for pedestrian crossing points to be sited along the stretch of Wiltshire Drive.</p> <p>As the County Cllr for the Drynham Ward I requested a metrocount that resulted in the threshold not being met for road furniture to be implemented to combat the issue and the road cannot be restricted to 20mph due to its distributor status. The issue is set to be exacerbated if Wiltshire Council consents to construction traffic and new residents accessing Wiltshire Drive as a result of the proposed Elm Grove Farm development.</p> <p>(would like to see) Two pedestrian crossing points with clear markings denoting designated crossing points as opposed to central reservations</p>	<p>CATG agreed to fund a pedestrian survey with £600 allocated funding.</p> <p>KR to arrange survey and pedestrian assessment</p>	KR
	b)	16-20-2 Pedestrian Crossing – Bradley Road Nr Aldi, Trowbridge	<p>The increased traffic flow along the length of Bradley Road has exposed a clear and urgent requirement for a pedestrian crossing to be sited in the locale of Aldi retail store.</p> <p>A pedestrian crossing point with clear markings denoting a designated crossing point as opposed to a central reservation.</p>	<p>CATG agreed to fund a pedestrian survey with £600 allocated funding.</p> <p>KR to arrange survey and pedestrian assessment.</p>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	16-20-3 Pedestrian crossing – Bradley Road nr Spitfire Retail Park.	<p>The increased traffic flow along the length of Bradley Road has exposed a clear and urgent requirement for a pedestrian crossing to be sited in the locale of Spitfire retail park.</p> <p>A pedestrian crossing point with clear markings denoting a designated crossing point as opposed to a central reservation.</p>	<p>CATG agreed to fund a pedestrian survey with £600 allocated funding.</p> <p>KR to arrange survey and pedestrian assessment.</p>	KR
d)	16-20-4 The Halve, Trowbridge – mini roundabout redesign	<p>Several Accidents have taken place connected with speeding/poor driving at the roundabout.</p> <p>(would like to see) A remodelling of the Roundabout to make it more difficult to simply ignore it and drive straight across regardless of other road users</p>	It was agreed that KR would investigate feasibility of changes to the mini-roundabout	KR
e)	16-20-5 Jct of Green Lane and Barons Crescent. Trowbridge – near misses	<p>Vehicles treat this junction as a through route and as a result travel too quickly, without clear forward visibility, there have as a result been many near misses and a number of accidents.</p> <p>Improved junction markings and measures to reduce vehicle speeds such as road paint or realignment of the highway</p>	KR to undertake a site visit	KR
7.	<b>Other items</b>			
a)	Reallocation of road space – social distancing schemes.	The group discussed the list of pedestrian related social distancing schemes. It was agreed that a social distancing scheme would be worthwhile in Manvers Street, Trowbridge due to the narrow footway and bus stop.	KR to prepare social distancing scheme plan and cost estimate and circulate for approval.	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Lane markings at Asda roundabout, Bythesea Road, Trowbridge	Cllr Bryant again raised concerns regarding the lane markings at this roundabout and asked if a 'straight ahead' arrow can be included in the current right turn lane. KR explained that this had been discussed by CATG previously and the introduction of a 'straight ahead' arrow in this lane would likely create additional conflict at the roundabout as vehicles in the left lane continue to behave as they do now, switching from the left lane to right as they leave the roundabout.	No further action to be taken	To note
c)	Traffic surveys – Drynam ward	Cllr Bryant asked about progress of traffic surveys that had been requested for the Drynam ward. KR explained that surveys had been on hold during lockdown and are due to commence.	Await outcome of traffic surveys	To note
d)	Holbrook Primary School	Cllr Bryant asked for an update regarding the progress on the TAOSJ feasibility study. KR explained that the initial meeting took place via Skype but further work has been on hold due to school closures. A decision is to be taken in the next few weeks regarding how TAOSJ schemes are to progress this year. KR will update.	KR to provide further update.	KR
e)	Wyke Road parking	Cllr Bryant raised concerns regarding the position of parking bays on Wyke Road creating issues for those entering from Elizabeth Way. Cllr Clark explained that the parking bays had been included following the advertisement of waiting restrictions along the route and subsequent Cabinet Member Report. There have been on other complaints regarding the parking received by Hilperton Parish Council.	No further action to be taken	To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Cockhill/Trowle – request for reduced speed limit	Cllr Trigg informed the group that the town council had supported a request for the reduction of the 40mph speed limit on Trowle/Cockhill and the request will be forwarded to be discussed at the next CATG.	To be discussed at next CATG	To note
g)	Studley Green – parking issues	Cllr Trigg explained to the group that there are ongoing concerns around parking on the Studley Green estate and she is leading discussions with residents regarding this.	Area board to note	To note
h)	Brook Road, Trowbridge	Cllr Trigg asked KR if there was an update regarding the voluntary agreement thought to be in place with Wessex Water for them to avoid using Brook Road. KR to provide an update.	KR to provide update	KR
i)	B3097 Heywood	<p>Cllr Prickett outlined correspondence from Cllr Wickham raising concerns about the B3097. This route falls within both Westbury and Trowbridge community areas.</p> <p>KR explained that this route is subject to a speed limit review funded by Westbury CATG alongside a review of the operation of the traffic signals by Atkins. KR will keep the Trowbridge CATG updated.</p>	KR to provide update	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	Delamere Road/Lowmead – waiting restrictions	Cllr Kirk asked for confirmation of the extent of waiting restrictions to be implemented on Delamere Road and into Lowmead. KR to ask Network Management for an update.	Network Management to provide an update	KR
i)	Hilperton Road, Trowbridge – cycle facility	Following queries from attendees, KR explained the background and intention of the Hilperton Road cycle facility. This scheme has been introduced as part of the DfT Emergency Active Travel Fund and is intended to be a pop-up temporary scheme in place for around 6 months. Its aim is to encourage those who may normally make short journeys by car or public transport to cycle.	To note	To note
8.	<b>Date of Next Meeting: 12<sup>th</sup> November 2020, 10:30am Microsoft Teams</b>			

Page 93

### Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of **£24,394**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**